



THE TATNALL SCHOOL

Part Time Third Grade Associate Teacher

Founded in 1930, The Tatnall School is an independent, coeducational, college preparatory day school situated on a pastoral, 110-acre campus in Greenville, Delaware, near Wilmington. Tatnall includes four academic divisions with 500 students from age 2 through grade 12. Our challenging academic curriculum and programs, combined with award-winning faculty and state-of-the-art facilities, create an environment that promotes the joyful pursuit of excellence. Guided by our motto *Omnia in Caritate*, or “All things in Love,” we are committed to cultivating a community rooted in care and connection.

Tatnall seeks an energetic Lower School Associate Teacher who values and will prioritize building relationships in the Tatnall community. The Third Grade Associate Teacher supports the lead teacher, as well as parents and students. The ideal candidate is flexible, resourceful, proactive, and has excellent communication skills. This is a dynamic position that is best suited for a team-oriented person with experience working with elementary aged children.

Hours

- Monday-Friday: 7:45 am - 11:45 a.m.
- Some evening or afternoon requirements for school specific events like conferences or community events
- Opportunities to work full day as a substitute

Responsibilities include, but are not limited to:

- Assist in planning, teaching, evaluating, and supporting students in order to provide a flexible, balanced, and developmentally appropriate curriculum experience for children and their families.
- Assist admissions by welcoming families, participating in parent nights, open houses, and social events to promote The Tatnall School.
- Assist in communication on a daily, weekly, and monthly schedule with families to foster home and school connections.
- Meet regularly with other faculty members and administration in order to be informed, current, and progressive in current education trends.
- Assume a primary teaching role in the absence of the teacher or when otherwise appropriate or necessary.

- Engage in professional development to further knowledge and awareness of pedagogy, curriculum, technology, and child development.
- Completes other duties as assigned

Qualifications and Requirements:

- Associate's degree required; bachelor degree preferred
- An appreciation of diversity in all its forms
- Knowledge and understanding of cultural competency
- A student-centered approach to education
- Excellent written and oral communication skills
- Ability to work in a lively independent school setting and to work closely and collegially with students, faculty and staff, administrators, and parents

Preferred experience but not required:

- Degree in Early Childhood or Elementary Education
- 2 years or more experience working with young children in an educational setting

Please send a cover letter and resume to:

Kimberly Wagner, Ed.D.
Head of Lower School
kimwagner@tatnall.org

To learn more about The Tatnall School, please visit our website at www.tatnall.org. The Tatnall School is committed to the principles of equal employment opportunity and a work environment free of discrimination and harassment. All employment decisions are based on job requirements and individual qualifications without regard to age, gender, race, color, religion, disability, sexual orientation, gender identity or expression, national origin, ancestry, genetic predisposition, or other categories protected by Delaware or federal law.